

Safe Opioid Prescribing Practices Continuing Education (CE) requirements in effect for all prescribers renewing in 2020, same rules apply for 2022.

New Sexual Harassment Prevention Training Continuing Education (CE) requirement to renew licenses issued by the DPR beginning January 1, 2020, same rules apply for 2022.

<https://www.idfpr.com/FAQ/DPR/Safe%20Opioid%20RX%20CE%20FAQ.pdf>

<https://www.idfpr.com/FAQ/DPR/DPR%20Sexual%20harassment%20prevention%20CE.pdf>

TITLE 68: PROFESSIONS AND OCCUPATIONS
CHAPTER VII: DEPARTMENT OF FINANCIAL AND PROFESSIONAL
REGULATION
SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS
PART 1360 PODIATRIC MEDICAL PRACTICE ACT OF 1987
SECTION 1360.70 CONTINUING EDUCATION

Section 1360.70 Continuing Education

- a) Continuing Education Hour Requirements
 - 1) Every renewal applicant who applies for renewal of a license as a podiatric physician must complete 100 hours of continuing education (CE) relevant to the practice of podiatric medicine.
 - 2) A prerenewal period is the 24 hour preceding January 31 of each odd-numbered year.
 - 3) A renewal applicant is not required to comply with CE requirements for the first renewal.
 - 4) Podiatric physicians licensed in Illinois but residing and practicing in other states must comply with the CE requirements set forth in this Section.
- b) Approved Continuing Education
 - 1) All continuing education hours must be earned by verified attendance at or participation in a program or course sponsored, approved or given by a sponsor approved by the Council on Podiatric Medical Education; sponsored by the Illinois Podiatric Medical Association; or which is offered or sponsored by an approved continuing education sponsor who

meets the requirements set forth in subsection (c), except for those activities provided in subsections (b)(2), (3), (4), (5), and (6).

- 2) A maximum of 18 hours of credit per prerenewal period may be earned through postgraduate training programs maximum of 18 hours of credit per prerenewal period may be earned through postgraduate training programs (i.e., extern, residency, or fellowship programs) approved by the Council on Podiatric Medical Education of the American Podiatric Medical Association as provided for in Section 5(G) of the Act.
- 3) A maximum of 18 hours per prerenewal period may be earned for verified teaching in an approved podiatric medical college which meets the standards set forth in Section 1360.20 and/or as an instructor of continuing education through an approved sponsor. One hour of credit will be granted for actual presentation, plus actual preparation time of up to 2 hours for each hour of presentation. Preparation time shall not be allowed for presentations of the same course, and will only be allowed for additional study or research.
- 4) Up to 15 total credit hours per prerenewal period may be claimed for papers, publications, books, presentations and exhibits. The preparation of each published paper, book chapter or audio-visual presentation dealing with Podiatric Medicine which is made available to health professional may be claimed as 5 hours of credit. A presentation or exhibit must be before a professional audience of podiatrists or other health professionals. Five credit hours may be claimed for only the first time the information is published and presented.
- 5) Up to 50 total credit hours per prerenewal period may be earned through nonsupervised individual activities in the following areas:
 - A) Self-Instruction— credit may be claimed for the use of audio-visual materials, programmed education materials, electronic teaching devices and the individual reading of podiatric medical literature.
 - B) Patient Care Review— credit may be claimed for time spent in programs concerned with the review and evaluation of patient care. This includes such activities as peer review.
 - C) Self-assessment— credit may be claimed for time spent in self-assessment programs. These would include, for example, quizzes completed by the podiatrist after reading professional publications of a scientific or patient-care oriented nature, or completion of

aptitude questionnaires provided by various organizations and societies.

D) Specialty Board or Specialty Organization Preparation— credit may be claimed for nonsupervised individual activities carried out in preparation for an examination or to satisfy other requirements for membership in a specialty organization. No additional credit may be claimed for taking and/or passing an examination given by the board or organization.

6) Up to 10 hours of credit per prerenewal period may be claimed for verified formal learning experiences sponsored by hospitals, agencies, organizations or other institutions which are not approved continuing education sponsors, in subjects that facilitate the podiatrist's performance, such as courses in computerized patient- record systems, practice management, risk management or training—including advanced degree programs in education, health administration, and similar subjects.

c) Approved CE Sponsors and Programs

- 1) Sponsor, as used in this Section, shall mean the Council on Podiatric Medical Education and its approved sponsors, the Illinois Podiatric Medical Association, or a person, firm, association, corporation, or any other group which has been approved and authorized by the Board and validated by the Illinois Podiatric Medical Association Continuing Education Committee to coordinate and present continuing education courses or programs.
- 2) A sponsor shall submit the fee set forth in Section 18(a)(10) of the Act, along with a sponsor application that certifies:
 - A) That all courses and programs offered by the sponsor for CE credit will comply with the criteria in subsection (c)(3) and all other criteria in this Section.
 - B) That the sponsor will be responsible for verifying attendance at each course or program, and provide a certificate of attendance as set forth in subsection (d);
 - C) That, upon request by the Division, the sponsor will submit such evidence (e.g., certificate of attendance or course materials) as is necessary to establish compliance with this Section. Such evidence shall be required when the Division has reason to believe that there is not full compliance with the statute and this Part and that this information is necessary to ensure compliance.

- 2) All courses and programs shall:
 - A) Contribute to the advancement, , extension and enhancement of professional clinical skills and scientific knowledge in the practice of podiatric medicine;
 - B) Provide experiences which contain scientific integrity, and subject matter and course material relevant to podiatric medicine;
 - C) Be developed and presented by persons with education and/or experience in the subject matter of the program;
 - D) Specify the course objectives, course content and teaching methods to be used; and
 - E) Specify the. Number of CE hours that may be applied to fulfilling the Illinois CE requirements for license renewal.
- 3) All programs given by approved sponsors shall be open to all licensed podiatric physicians and not be limited to members of a single organization or group.
- 5) Continuing education credit hours used to satisfy the CE requirements of another jurisdiction may be applied to fulfil the CE requirements of the State of Illinois.
- 5) Each sponsor shall reapply by January 31 of each year. The sponsor shall submit to the Division, along with the completed sponsor application and the fee set forth in Section 18(a)(10) of the Act, a list of courses and programs offered within the last 12 months, which includes a brief description, location, date and time of the course.
- 7) Certification of Attendance. It shall be the responsibility of a sponsor to provide each participant in an approved program or course with a certificate of attendance or participation. The sponsor's certificate of attendance shall contain:
 - A) The name and address of the sponsor;
 - B) The name and address of the participant;
 - C) A brief statement of the subject matter;
 - D) The number of hours attended in each program;
 - E) The date and place of the program; and

- F) The signature of the sponsor.
 - 8) The sponsor shall maintain attendance records for not less than five years.
 - 9) The sponsor shall be responsible for assuring that no renewal applicant shall receive CE credit for time not actually spent attending the program.
 - 10) Upon the failure of any sponsor to comply with any of the foregoing requirements, the Division, after notice to the sponsor and hearing before and recommendation by the Board (see 68 Ill. Adm. Code 1110), shall thereafter refuse to accept for CE credit attendance at or participation in any of such sponsor's CE activities until such time as the Division receives assurances of compliance with this Section.
 - 11) Notwithstanding any other provision of this Section, the Division or Board may evaluate any sponsor of any approved continuing education program at any time to ensure compliance with the requirements of this Section.
- d) Certification of Compliance with CE Requirements
- 1) Each renewal applicant shall certify, on the renewal application, full compliance with the CE requirements set forth in subsections (a) and (b).
 - 2) The Division may require additional evidence demonstrating compliance with the CE requirements. It is the responsibility of each renewal applicant to retain or otherwise produce evidence of such compliance. Such additional evidence will be required in the context of the Division's random audit.
 - 3) When there appears to be a lack of compliance with CE requirements, an applicant will be notified in writing and may request an interview with the Board.
- e) Continuing Education Earned in Other Jurisdictions
- 1) If a renewal applicant will be earning or has earned CE hours in another jurisdiction, but not licensed in the jurisdiction and the course is not presented by an approved sponsor, the applicant shall submit an individual program approval request form, along with a \$20 processing fee, to have the program reviewed. The Board shall review and recommend approval or disapproval of the program using the criteria set forth in subsection (c)(5) of this Section. Applicants may seek individual program approval prior to the participation in the course or program. All individual program

approval requests shall be submitted 90 days prior to the expiration date of the license.

- 2) If a licensee fails to submit an out of state CE approval form within the required time frame, late approval may be obtained by submitting the approval request form with the \$20 processing fee plus a \$50 per credit late fee not to exceed \$300. The Board shall review and recommend approval and disapproval of the program using the criteria set forth in subsection (b) of this Section.

f) Waiver of CE Requirements

- 1) Any renewal applicant seeking renewal of a license without having fully complied with these CE requirements shall file with the Division a renewal application along with the required fee set forth in Section 18(a)(3) of the Act, a statement setting forth the facts concerning such non-compliance, and request for waiver of the CE requirements on the basis of such facts. The request for waiver shall be made prior to the renewal date. If the Division, upon the written recommendation of the Board, finds from such affidavit or any other evidence submitted, that extreme hardship has been shown for granting a waiver, the Division shall waive enforcement of the requirements for the renewal period for which the applicant has applied.
- 2) Extreme hardship shall be determined on an individual basis by the Board and be defined as an inability to devote sufficient hours to fulfilling the CE requirements during the applicable prerenewal period because of:
 - A) Full time service in the Armed Forces of the United States of America during a substantial part of such period;
 - B) An incapacitating illness documented by a statement from a currently licensed physician;
 - C) A physical inability to travel to the sites of approved programs documented by a currently licensed physician; or
 - D) Any other similar extenuating circumstances.
- 3) Any renewal applicant who, prior to the expiration date of a license, submits a request for a waiver, in whole or in part, pursuant to the provisions of this Section shall be deemed to be in good standing until the final Division decision on the application has been made.

(Source: Amended at 34 Ill. Reg. 16972, effective October 25, 2010)

Safe Opioid Prescribing Practices Continuing Education (CE) requirements in effect for all prescribers renewing in 2020.

Prescribers with Controlled Substances Registrations are required to complete 3 hours of continuing education (CE) on safe opioid prescribing practices to renew their Controlled Substances Registration. This requirement can be included in the total number of hours required to renew a professional license. This requirement will be in effect for all Controlled Substances Registration renewals in 2020 and after. What professions are required to complete this CE? This requirement applies to individuals that are prescribers under the Controlled Substances Act and have a Controlled Substance Registration. This includes the following licenses: - Advanced Practice Registered Nurse, including Full-Practice Authority (309, 377) - Dentists (319) - Optometrist (346) - Podiatric Physician (316) - Physician Assistant (385) - Physician (336) - Veterinarian (390) I am a licensed health care provider, but I do not have a Controlled Substances Registration. Do I have to take this CE? No, this requirement only applies to individuals who have Controlled Substances Registrations. Who can provide this CE? - A professional association (either directly offered or accredited) - An Illinois state government agency - A federal government agency - A CE provider accepted or approved by the Rules for your profession. - Courses used to meet accreditation or certification requirements. Note: The content of the course must be applicable to the scope of your profession. For example, a course that focuses specifically on safe prescribing practices for dental patients would not be acceptable for optometrists. Does my employer qualify? If the course offered by your employer falls under the above categories, the CE will count. I have a Controlled Substances Registration but I do not prescribe opioids or I am not authorized to prescribe opioids. Am I required to complete this CE? Yes, the law requires every prescriber who is licensed to prescribe controlled substances to complete this CE. Illinois Department of Financial and Professional Regulation Division of Professional Regulation JB PRITZKER Governor DEBORAH HAGAN Secretary CECILIA ABUNDIS Acting Director Division of Professional Regulation www.facebook.com/ILDFPR www.idfpr.com <http://twitter.com/#!/IDFPR> This is my first time renewing my Illinois Controlled Substances Registration, do I need to complete this CE? Yes, there is no exemption for the first renewal of your Controlled Substances Registration. My profession requires 40 hours of CE. Does this new requirement mean I will need to complete 43 hours to renew both licenses? No, the safe opioid prescribing practices CE requirement can be included in the number of CE hours required for your profession. How do I document that I completed the safe opioid prescribing practices CE? Will I have to send proof that I completed the course to the Department? You should receive Certificate of Completion from the provider when you complete the course. The Certificate should include information such as the number of hours completed, the name of the sponsor, and the date the CE was completed. You will not need to provide a Certificate if you renew on time, but you may be asked to confirm that you have completed the training. You may be asked to provide a Certificate if you renew late, need to restore or reinstate an expired license, or if you are included in a CE audit. Is this a one-time requirement, or I will have to take this training again? You will need to complete safe opioid prescribing practices again for every renewal of your Controlled Substance Registration. My Controlled Substances Registration license is in 'Not-Renewed' / 'Suspended' status. Will I need to complete safe opioid prescribing practices CE to restore or reinstate my Controlled Substances Registration? Yes, you will need to provide proof of completion of 3 hours of CE on safe opioid prescribing practices to restore or reinstate your Controlled Substances Registration. This can be included in any CE hours needed to reactivate your professional license.

Public Act: <http://www.ilga.gov/legislation/publicacts/fulltext.asp?name=100-1106&GA=100&SessionId=91&DocTypeId=SB&DocNum=2777&GAID=14&>
Session Posted October 2019

New Sexual Harassment Prevention Training Continuing Education (CE) requirement to renew licenses issued by DPR beginning January 1, 2022) NOTE: For Real Estate professions, please click here. A new law

passed in 2019 requires individuals with licenses issued by DPR that require CE to renew their license also complete 1 hour of CE on the topic of sexual harassment prevention training. This requirement is in effect for all renewals after January 1, 2020. This new CE requirement can be included in the number of hours already required under the individual Acts and Rules and does not increase the number of hours required to renew a license. How do I know if the sponsor or provider is accepted or approved? Licensees can take this CE course from any CE provider or sponsor that is authorized to provide CE for any profession regulated by IDFPR. This includes businesses or entities that have active CE sponsor licenses for any profession, or that are listed as a 'pre-approved' sponsor for any profession. For example, any licensee (accountant, physical therapist, dentist, etc.) can take a class offered from a company that has a Nurse CE provider license. Is there a list of approved sexual harassment prevention training CE sponsors or providers? We are unable to provide a comprehensive list of all potential CE sponsors or providers. A sample list of approved sponsors is listed below. If you are considering a class, please contact the sponsor or provider in advance to confirm that they either have a CE provider license issued by DFPR, or they are listed as a 'pre-approved' sponsor under any licensing Act or Rules administered by DFPR. Sample list of approved sponsors The list below is provided as examples of entities that are authorized to provide CE under one or more Act or Rules administered by DFPR. You must receive a CE Certificate that states the number of hours completed to comply with the requirement. Note that for all other CE requirements, the CE provider or sponsor must qualify under the Act or Rules for your profession. - State of Illinois agencies - Federal agencies - Illinois county agencies - Illinois municipality - Accredited colleges or universities - Any business or entity with an 'Active' CE provider license issued by IDFPR. (Be sure the CE provider license number appears on the Certificate.) I am a State employee or was required to complete the Sexual Harassment training on the State of Illinois OneNet training platform. Does that course count? Yes. The Sexual Harassment Prevention Training completed by State of Illinois employees will satisfy this new sexual harassment continuing education (CE) requirement. Licensees may print an updated Certificate of Completion by visiting the OneNet site and logging into their account (<https://OneNet.Illinois.gov/MyTraining>). Illinois Department of Financial and Professional Regulation Division of Professional Regulation JB PRITZKER Governor DEBORAH HAGAN Secretary CECILIA ABUNDIS Acting Director Division of Professional Regulation www.facebook.com/ILDFPR www.idfpr.com <http://twitter.com/#!/IDFPR> This is my first time renewing my Illinois license – do I need to complete the 1 hour of sexual harassment prevention training CE prior to license renewal? For most professions, individuals are not required to complete CE before their first renewal. If this is the first time you are renewing a license, you do not have to complete sexual harassment prevention training CE. My profession requires 20 hours of CE. Does this new requirement mean I will need to complete 21 hours? No, the sexual harassment prevention training CE requirement can be included in the number of CE hours already required for your profession. How do I document that I completed the sexual harassment prevention training CE? Will I have to send proof that I completed the course to the Department? Like all other CE you must receive a Certificate of Completion and retain it for your records. The Certificate must include information such as the number of hours completed, the name of the sponsor or provider, and the date the CE was completed. You will not need to provide a Certificate if you renew on time, but you may be asked to confirm that you have completed the training. You may need to provide a Certificate if you renew late, need to restore or reinstate an expired license, or if you are included in a CE audit. I received sexual harassment awareness training from my employer. Does that count? It will depend if your employer is an accepted or approved CE provider, and if you received a CE Certificate for the training. Please check with your employer to see if they qualify. Is this a one-time requirement or I will have to take this training again? Sexual harassment prevention training will be required for every renewal after January 1, 2020. My license is in 'Inactive'/'Not-Renewed'/'Suspended' status. Will I need to complete sexual harassment prevention training to restore or reinstate my license? Yes, to restore, reinstate or reactivate your license after

January 1, 2020, you must complete the training if your profession requires CE. The sexual harassment prevention training can be included in the number of hours required to reactive your license. My profession does not require CE to renew. Do I have to take a sexual harassment prevention training class to renew my license? No, if your profession does not require CE you are not required to complete the training. The following professions do not require CE to renew and do not have to complete sexual harassment prevention training to renew their license: - Interior Design - Geology - Barber - Humane Euthanasia Technician - Perfusionist - Surgical Technologist and Surgical Assistant - Associate Marriage and Family Therapists - Professions under the Detective Act (PERC, Private Detective, Alarm Contractor, Private Security, Fingerprint Vendors, Locksmith, Canine Handler) I have multiple licenses issued by IDFPR. Will I have to take multiple classes? No, you may use one class to satisfy this requirement for multiple licenses. I have completed the Domestic Violence CE course required under the Barber, Cosmetology Act. Does that course satisfy this requirement? No, unless that course also covered the topic of prevention of sexual harassment.

Public Act: <http://www.ilga.gov/legislation/publicacts/fulltext.asp?Name=100-0762&GA=100>

Rules <http://www.ilga.gov/commission/jcar/admincode/068/068011300E04000R.html>

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